

Job Description

Aquarium Supervisor

Full-time

Salary Negotiable

- MUST HAVE CLEAN DRIVING LICENCE
- **Required to work Weekends and Bank Holidays (Full-Time any 5 of 7 Pro-Rata)**

Reports to Manager and Board of Directors

ROLE INCLUDES;

- Assist Manager/Board of Directors as required
- Monitoring all visitor areas of the Aquarium i.e. Exterior, Reception, Café, Gift Shop, Toilets, floors and to ensure these areas are operating efficiently, clean and damages are reported and repaired.
- Work closely with Retail Supervisor to meet desired objectives
- Ability to instruct other members of staff to ensure the above role is fulfilled.
- Knowledge of computers and electronics is required. E.g. In the event of a Wi-Fi failure, some equipment will not operate. Therefore, your role would be to reset Wi-Fi, Tills and computers. Training will be given, but basic knowledge is an essential requirement.
- Work closely with Manager & Retail Supervisor to ensure compliance of food safety. A willingness to develop your skills in this area will be an essential requirement. Training will be provided however basic knowledge is required.
- Opening and closing of the facility.
- You will be required to cover all areas within the Aquarium in the event of a staff member being unavailable or to cover breaks. This includes the Café, Reception, Cleaning duties and Gift Shop.
- Collection and deliveries with company vans.
- Meeting with Suppliers/Contractors when Manager is unavailable.